

Approved April 4, 2014

**Town Meeting Coordinating Committee
Minutes for Wednesday, March 12, 2014, 2:00 – 4:30 pm
Town Room, Town Hall**

Present: Peggy Roberts, Mary Streeter, Alan Powell, Nonny Burack, Melissa Perot, Patricia Holland.
Absent: TracyLee Boutilier.

Peggy called the meeting to order at 2:14 pm.

1. **Town Meeting Member survey:** We approved the survey with some minor changes.
2. **Special Town Meeting:** A Special Town Meeting has been called for a petition article on March 19th. It is not clear how it will be handled if there is not a quorum.
3. **Planning ahead for Annual Town Meeting events:**
 - **Materials for first packet mailing due April 1:** Our material for the packet will be ready for copying March 26th.
 - **Warrant Review, Tuesday, April 8:** Two or three members of the League of Women Voters will be working with Peggy and Nonny to plan the agenda and arrange for the Warrant Review
 - **Bus Tour, Sunday, April 27:** We decided to hold the bus tour. Sites to see will probably include Atkins corner, a barn on West St., Groff Park wading pool, the old Chevrolet site on Dickinson St., the Saul property behind Fort River School, the Carriage Shops, the corner of Triangle St. and East Pleasant, Olympia Drive, Pine St., and possibly a pocket neighborhood on Snell St. An article for a feasibility study for expanding the Jones Library will be mentioned en route. We will all share in presenting the articles. Pat has reserved a bus, and she and Alan will plan and time the route.
 - **Precinct Meetings, April 22-26:** All set.
 - **Orientation, April 28:** Moderator Jim Pistrang will introduce the session and Peggy will confirm Barbara Ford to help cover the rest of the information for new members. Peggy reserved the Bridge Room at the Middle School.
 - **Other Topics:** Melissa urged us again to hold a zoning forum.
 - **TMCC Election:** The nomination form will be included in the second packet.
4. **Town Election – Outreach to Candidates for Town Meeting about write-ins:** We decided no special outreach was needed.
5. **Meeting Schedule:** Our next meetings will be:
Wed., March 26th, 4:00 pm, First Floor Meeting Room
Fri., April 4th, 1:30 pm, place to be found
Wed., April 16th, 1:30, First Floor Meeting Room
Wed., April 23, 2:00 pm, First Floor Meeting Room
6. **Minutes of 2/26/14:** We approved the minutes as amended.

7. **TMCC Website/Listserv Material:** Mary again invited us all to note any needed changes.
8. **Topics the Chair did not reasonably anticipate 48 hours before:** None.

The meeting adjourned at 3:58 PM.

Submitted by Patricia Holland, Clerk.

Documents Distributed:

Agenda

Draft of TMCC minutes of 2/26/14

Draft of Town Meeting Member Survey

Initial list of Warrant Articles ATM 2014

Town's checklist for Town Meeting preparation